



PRESCHOOL PROGRAMS

ENROLLMENT INFORMATION PACKET

PRESCHOOL 3's & PRE-KINDERGARTEN PROGRAMS AVAILABLE



ZION LUTHERAN CHURCH | 317-861-5544 | ZIONNEWPAL.ORG

6513 W 300 SOUTH, NEW PALESTINE, INDIANA 46140

Mission Statement

We teach the message of salvation in Jesus Christ to children in our community within an environment of high academic standards, equipping them to serve church & society.

Welcome to our Lutheran Christian Preschool!

We are excited to offer a caring and enriching environment where your child can thrive. Our academic program is designed to encourage curiosity, creativity, and a love for learning. Through engaging hands-on activities, social interactions, and developmentally appropriate lessons, children will build foundational skills in language, math, science, and more. Our experienced educators are committed to nurturing each child's individual growth while preparing them for future academic success.

Rooted in Christian Values

At the heart of our preschool is the mission of connecting our community to Christ. We believe that each child is a precious gift from God, and we strive to reflect His love in all that we do. Through daily prayers, Bible stories, and Christ-centered teachings, we help children develop a strong spiritual foundation that will guide them throughout their lives. Our commitment to Christian values creates a caring, supportive environment where children learn not only to grow academically but also to love one another and live out their faith. We are honored to share in this journey with you and your family.

A Message from Pastor

Welcome to our Lutheran Christian Preschool! It is with great joy that I extend a warm greeting to you and your family as you consider joining our school community. Here at Zion, we are not only focused on providing excellent academic care for your child but also on nurturing their spiritual growth. Our mission is simple yet profound: to connect our community to Christ through every lesson, every interaction, and every moment we share together.

As your child embarks on this exciting journey, we are committed to walking alongside them in faith, helping them to understand God's love for them and for the world around them. Our teachers and staff are dedicated to creating an environment where your child feels safe, loved, and valued as a child of God. We are honored to help plant the seeds of faith that will grow in their hearts for years to come.

Thank you for entrusting us with this important time in your child's life. We look forward to partnering with you in nurturing both their academic and spiritual development. Together, we will create a foundation of faith, love, and learning that will last a lifetime.



Jason Taylor

Senior Pastor | Zion Lutheran Church

Pre-School 3's | Class Offerings (Times, Fees & Tuition)

For ages 3 and older (Must be 3 by August 1). Must be potty trained.

We will offer three types of Pre-school 3's for the 2025-2026 school year.

Half Day AM - PRE 3's OPTION A	Half Day PM - PRE 3's OPTION B	All Day - PRE 3's OPTION C
Monday, Tuesday, Wednesday 8:45am – 11:00am	Monday, Tuesday, Wednesday 12:15pm – 2:30pm	Monday, Tuesday, Wednesday 8:45am – 2:45pm
Registration Fee: \$150	Registration Fee: \$150	Registration Fee: \$225
Tuition: \$180 per month \$1,800 per year	Tuition: \$180 per month \$1,800 per year	Tuition: \$360 per month \$3,600 per year
Max Enrollment is 12 per class.		

*We do offer a 3% discount for tuition that is paid in advance in full before August 1. Please ask our director about this discounted payment.

At this time, full payments can be accepted by cash, check or credit card. (Credit card payments are subject to a processing fee.)

Daily Schedule

ARRIVAL

Children hang their belongings on their hook and engage in table activities or explore books. Punctuality is important!

GROUP TIME

Students gather on the rug for activities like days of the week, weather, songs, story of the day, and literacy/math review. Activities evolve throughout the year.

CENTERS

Reading Readiness: Small group activities focusing on letter recognition, writing, rhyming, and concepts about print.
Math Readiness: Small group activities on number recognition, counting, patterns, shapes, and colors.
Creative Art: Small group art projects to develop fine motor skills, creativity, and listening.
Free Choice Centers: Self-directed play in centers like art, math games, puzzles, science, and blocks, fostering social skills and thematic learning.

JESUS TIME

Each day, we study God's word using the One in Christ curriculum. A weekly Family letter will share what your child is learning, and we encourage practicing the life skill/message at home and school.

RECESS

Preschoolers will have outdoor playtime on the playground and engage in music and movement activities. Weather permitting, we aim to provide ample gross motor activities to support overall development.

FULL DAY PROGRAMS

Full Day Preschool enhances the curriculum with activities that support social, emotional, physical, creative, and spiritual growth.

Children will enjoy lunch at school, interest centers, hands-on science, library visits, project-based learning, pre-writing/reading, math, music, STEM, afternoon devotionals, and outdoor learning. Additional experiences include baking days and studies on authors, illustrators, and artists.



HALF DAY DISMISSAL

FULL DISMISSAL

HALF DAY

FULL DAY

Pre-Kindergarten | Class Offerings (Times, Fees & Tuition)

For ages 4 and older (Must be 3 by August 1). Must be potty trained.

4 HALF DAYS PRE-K	4 FULL DAYS PRE-K	5 FULL DAYS PRE-K
Monday - Thursday 8:40am - 11:20am or 12:10pm - 2:50pm	Monday - Thursday 8:40am - 2:50pm	Monday - Friday 8:40am - 2:50pm
Registration Fee: \$150	Registration Fee: \$225	Registration Fee: \$225
Tuition: \$215 per month \$2,150 per year	Tuition: \$475 per month \$4,750 per year	Tuition: \$550 per month \$5,500 per year
Maximum enrollment is 16 children per class.		

*We do offer a 3% discount for tuition that is paid in advance in full before August 1. Please ask our director about this discounted payment. At this time, full payments can be accepted by cash, check or credit card. (Credit card payments are subject to a processing fee.)

Daily Schedule

ARRIVAL

Children hang their belongings on their hook and engage in table activities or explore books. Punctuality is important!

GROUP TIME

Students gather on the rug for activities like days of the week, weather, songs, story of the day, and literacy/math review. Activities evolve throughout the year.

CENTERS

Reading Readiness: Small group activities focusing on letter recognition, writing, rhyming, and concepts about print.
Math Readiness: Small group activities on number recognition, counting, patterns, shapes, and colors.
Creative Art: Small group art projects to develop fine motor skills, creativity, and listening.
Free Choice Centers: Self-directed play in centers like art, math games, puzzles, science, and blocks, fostering social skills and thematic learning.

JESUS TIME

Each day, we study God's word using the One in Christ curriculum. A weekly Family letter will share what your child is learning, and we encourage practicing the life skill/message at home and school.

RECESS

Preschoolers will have outdoor playtime on the playground and engage in music and movement activities. Weather permitting, we aim to provide ample gross motor activities to support overall development.

FULL DAY PROGRAMS

Full Day Preschool enhances the curriculum with activities that support social, emotional, physical, creative, and spiritual growth.

Children will enjoy lunch at school, interest centers, hands-on science, library visits, project-based learning, pre-writing/reading, math, music, STEM, afternoon devotionals, and outdoor learning. Additional experiences include baking days and studies on authors, illustrators, and artists.



HALF DAY DISMISSAL

FULL DISMISSAL

HALF DAY

FULL DAY

Additional Program Offerings by Zion:



We offer both JAM and our wiggle church programs outside of our preschool offerings. These are amazing programs to introduce your children to preschool activities and worship. Visit zionnewpal.org for more info.

2025 -2026 School Calendar

JULY / AUGUST 2025							SEPTEMBER 2025						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
			30	31	1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

30 Staff Only
31 Warrior Night
01 Staff Only
06 First Day of School K-8
11 First Day of School PS

01 Labor Day
05 Quarter 1 Midterm

OCTOBER 2025							NOVEMBER 2025						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

03 End of 1st Quarter
09 E-Learning (PT Conferences)
10 No School (PT Conferences)
13-17 Fall Break - No School

14 Quarter 2 Midterm
24-25 E-Learning
27-29 No School

DECEMBER 2025							JANUARY 2026						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	31

19 End of 2nd Quarter
22-31 Christmas Break - No School

01-02 End of 2nd Quarter
19 MLK Day - No School

FEBRUARY 2026							MARCH 2026						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28
							29	30	31				

06 Quarter 3 Midterm
16 President's Day - No School

13 End of the 3rd Quarter
23-27 Spring Break - No School
29-31 Holy Week

APRIL 2026							MAY 2026						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

01-05 Holy Week
03 Good Friday
05 Easter
06 No School
24 Quarter 4 Midterm

22 End of 4th Quarter
22 Last Day of School
25 Memorial Day
26-27 Staff Only

NO SCHOOL	E-LEARNING	SPECIAL DAYS	MIDTERM	END OF QUARTER	STAFF ONLY
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Our Staff & Program

At Zion Lutheran School, we take pride in our dedicated team of certified teachers, each holding qualifications in early childhood education or their respective teaching fields. Our educators are committed to providing a high-quality Christian education that aligns with both state standards and the principles of the Lutheran Church—Missouri Synod (LCMS).

As an accredited school, Zion Lutheran adheres to rigorous academic standards, ensuring that our students receive an education that is both spiritually enriching and academically strong. We strive to foster a learning environment where students can grow in faith, knowledge, and character under the guidance of our highly trained and compassionate staff.

Health & Safety Initiatives

At Zion Lutheran School, the safety and well-being of our children is our top priority. We are committed to providing a secure, healthy, and nurturing environment where children can learn and grow. We recognize that a well-trained staff is essential to providing a safe, supportive, and enriching environment for children.

Our teachers and staff members undergo thorough training in key areas, including child development, safety protocols, first aid, and CPR. We provide regular professional development opportunities to ensure that staff remain informed about the latest best practices in early childhood education, health, and safety.

Additionally, staff receive ongoing training in emergency response procedures, conflict resolution, child abuse prevention, and infection control. We believe in fostering a culture of continuous learning, where staff are equipped with the knowledge and skills to handle a variety of situations and respond to the needs of each child. By prioritizing staff training, we ensure that every child in our care is supported, safe, and provided with the highest standard of care.

Our health & safety initiatives include but are not limited to:

Health & Hygiene	Safety Preparedness	Student Initiatives
Handwashing & Cleaning	Continued Staff Training	Supervised Play & Staff Ratios
Illness Management	Annual Policy Reviews	Fire & Safety Education
Sick Policy	Childproofing & Safe Play Areas	Parent Communication
Immunization Records	Emergency Plans & First Aid	Mental Health Resources

Drop-off & Pick-up Procedures:

As mentioned, and stated above, the safety and security of your child are our top priorities. To ensure a smooth and secure arrival and departure process, we ask that all children be dropped off and picked up by an authorized adult.

During pickup we follow procedures to ensure that children are only released to authorized individuals. This system helps us create a secure environment while building trust and open communication with our families. If someone other than the usual pick-up person will be coming for your child, just let us know ahead of time, and we'll make the necessary arrangements. You will be able to provide us with your authorized persons during the registration process.

Parent Communication

We value strong communication with parents to support student success. We use multiple channels to keep families informed and engaged in their child's development.

Our **Student Information System (SIS)** provides parents with access to updates, progress reports, and direct communication with teachers. For immediate needs, parents can contact us directly via email or phone.

We also use the **Remind app** for real-time notifications about school events, closures, and reminders, ensuring timely updates are easily accessible.

Effective communication is key to our program's success. By leveraging these tools, we strengthen our partnership with families and ensure they stay informed and involved in their child's learning.

Registration Policy & Admission Priority

Zion Lutheran School is committed to providing a full-time Christian education in alignment with the teachings and practices of the Lutheran Church—Missouri Synod (LCMS). As a ministry of the LCMS, all candidates for admission must acknowledge our doctrine and values.

Zion Lutheran School is a non-profit 501(c)(3) organization that welcomes students from both within our congregation and from the broader community. We accept students of all races, colors, nationalities, disabilities, and ethnic origins, ensuring equal access to all rights, privileges, programs, and activities offered by the school. We do not discriminate in the administration of educational policies, athletics, or other school-administered programs.

Parents must apply for each student annually. Admission is contingent upon the availability of an appropriate educational program that meets the needs of the student. While Zion Lutheran School does not have specialized facilities for students with significant learning differences, we assess each student on a case-by-case basis to determine the best

educational environment for success. We reserve the right to deny admission if we cannot adequately meet a student's educational needs.

Zion Lutheran School also reserves the right to evaluate students to determine their readiness for placement in the appropriate grade level.

It is the objective of Zion Lutheran School to provide full-time Christian education to as many children as possible. However, limitations of facilities and student needs dictate that a system of priorities is necessary. Students will be generally accepted in the following order:

1. Children in membership of Zion Lutheran Church.
2. Children already enrolled from the previous year or years prior and their siblings.
3. Children of community congregations that do not have a school.
4. Children of the community.

Age Requirements for Enrollment

- Preschoolers for the 3's class must be age 3 on or before August 1st.
- Preschoolers for the 4's class must be age 4 on or before August 1st.
- All Kindergarten children must be age 5 on or before August 1st.
- All children entering 1st grade must be age 6 on or before August 1st.
- Zion will not offer a waiver concerning set state dates as provided by the State of Indiana Department of Education.

Required Documents for Enrollment

- Completed Registration Form
- Copy of the Child's Birth Certificate, if not already on file.
- Current Immunization Records or Wavier, if not already on file.
- Registration Fee Payment (Cash or Check), due at registration enrollment.

Extended Care Options

We are pleased to offer an extended care program to support your family's needs before and after school. Our before and after-school care provides a safe, nurturing environment where children can relax, socialize, and participate in fun, engaging activities. Whether it's working on homework or creative play and projects, our extended care staff ensures each child is cared for with the same love and attention as during school hours. Our program offers flexible scheduling options, allowing you to choose the care that best fits your

family's routine. We look forward to welcoming your child into our extended care community!

Starting with the 2025-'26 school year, we are introducing a subscription-based extended care program. This flexible approach allows you to use the program as needed, without having to worry about the length of time your child stays during before or after school care. Whether it's for a short or extended period, you can customize your child's care to fit your family's schedule.

Please speak with our preschool director to sign up as these times and availability may be different depending on current enrollment.

Before School Care Times: 7:00am – 8:30am **After School Care Times:** 3:40pm – 5:30pm

ANYTIME CARE (AM & PM)	BEFORE CARE (AM) ONLY	AFTER CARE (PM) ONLY
\$300 per Quarter	\$100 per Quarter	\$200 per Quarter

- Students who are picked up past the times stated are subject to a late fee of \$1 per minute past the pickup time.
- Each student receives one (1) grace day per semester if they need to attend before or aftercare due to an exigent circumstance.
- Our family discount starts with the second student in the care program, offering a 10% discount. After the second student, there is no additional charge for any further children from the same family. For example, the maximum cost for a family with more than two kids in the program is \$570 per quarter for unlimited care.
- We do offer a 3% discount for extended care that is paid in advance in full for the school year. Payment for the entire school year is due before August 1. Please ask our director about this discounted payment.

Contact Information

Lindsay Ruth	Angie Singer	Jason Taylor	Brady Gurganious
Acting Principal lruth@zionnewpal.org 317-861-4210	Pre-School Director asinger@zionnewpal.org 317-861-4210	Senior Pastor jtaylor@zionnewpal.org 317-861-5544	Associate Pastor bgurganious@zionnewpal.org 317-861-5544

Office Hours: M-F 8:00am - 4:00pm | We do close for holidays & school closings.
6513 West 300 South, New Palestine, Indiana, 46163

Enrollment Process & Dates

Registration forms will be made available at zionnewpal.org/psadmissions

Enrollment Priorities | Dates & Times

The following will be the dates and priorities for preschool enrollment:

Members	Returning & Previously Enrollment	Community
January 24, 2025	January 31, 2025	February 7, 2025
9:00am	9:00am	9:00am

Registration forms will be available prior to the enrollment date for you to complete ahead of time, but your registration is not considered “applied” until the following has been completed:

1. **Online Registration Form** with all required documents attached.
2. Registration Payment is received in person at the enrollment times above.
3. Once you complete the payment that is your timestamp for enrolling in a class spot.